

MC HENRY COUNTY EMERGENCY TELEPHONE SYSTEM BOARD
MEETING MINUTES
October 18, 2012

Chairman Art Weber called the McHenry County Emergency Telephone System Board to order September 20, 2012, at 9:10 AM at the Woodstock Police Department, Woodstock, IL for a regular meeting.

MEMBERS IN ATTENDANCE: Chairman Art Weber, Director David Christensen, D.C. Ken Caudle, Undersheriff Andy Zinke, Sgt. Chip Amati, Sgt. Rich Solarz, Suzanne Artinghelli, Linda Luehring, Deb Palmsiano, and Mike Vest.

MEMBERS ABSENT: D.C. John Birk, Chief Tom Sanders, and Private Citizen John Shay.

STAFF IN ATTENDANCE: Tiki Carlson, Coordinator

VISITORS: Brian Knop, MCSO; Chief Jim Saletta, HUFd; Mary Christiansen, ALFPD.

ADDITIONS OR CORRECTIONS TO THE MINUTES: None

MOTION: by Linda Luehring, second by David Christensen, to accept the September 20, 2012 minutes. All members present voted AYE. Motion passed.

CORRESPONDENCE: None.

TREASURER REPORT: The Treasurer's report was submitted. Balance as September 30, 2012 was \$2,855,898.38 in the General Account.

MOTION: by Mike Vest, second by D.C. Ken Caudle, to accept the Treasurer's Report as submitted and place on file for future audit. A roll call vote was taken. Members voting AYE: Amati, Artinghelli, Caudle, Christensen, Luehring, Palmsiano, Solarz, Vest, Zinke, and Weber. Members voting NAY: none. Motion passed.

BILLS: Board members reviewed the bills. Linda Luehring advised the board a tariff had been approved by AT&T for T-1's and asked if we had noticed an increase. Tiki advised she would be watching the bills.

MOTION: by Mike Vest, second David Christensen, to approve the 290001 expenditures in the amount of \$143,353.19 for the month of September. A roll call vote was taken. Members voting AYE: Amati, Artinghelli, Caudle, Christensen, Luehring, Palmsiano, Solarz, Vest, Zinke, and Weber. Members voting NAY: none. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: Chairman Weber advised Dave Christensen will be taking over as Finance Chairman and will be handing the bills and committee meetings.

TECHNICAL: Chairman Weber advised Ken Caudle will head up the Technical Committee.

Brian Knop brought the board up to speed regarding the PageGate project. A report was distributed to board members drafted by Ryan Cypher. At this point in time, Ryan is working on an in house solution. It will interact with E-Dispatch. Linda Luehring inquired how it will work with a back up situation. The solution Ryan and Brian is working on is hoped to be in a state which can be tested by the next meeting.

PERSONNEL: Voorhees Associates met with the Steering Committee, and will make arrangements to meet with the ETSB staff. After that has taken place the report will be presented to the entire board.

TRAINING: An EMD meeting took place last week with Cindy Amore. It was discussed to overhaul the EMD procedures and look to have a program in place with a new provider. An updated list was sent to all PSAP's to be reviewed, modified, and then sent to Cindy Amore. CE hours were to be added by the agencies. The goal is to have certified and licensed EMD's, which will in turn close any liability gaps. The EMD office will take over the responsibility from the ETSB of maintaining records. EMD recertification fees will be reimbursed to the PSAP through October of 2013.

Chief Saletta advised the grant submitted this made it through the first round.

PSAP: no report

DISCUSSION/INFORMATION:

The NeverFail maintenance contract is up for renewal. Two options are 1 year and 3 year. The 3 year provides the 3rd year for free, and will take the contract through November 2015.

MOTION: by D.C. Ken Caudle, second by Linda Luehring, to approve the three year maintenance contract with NeverFail. A roll call vote was taken. Members voting AYE: Amati, Artinghelli, Caudle, Christensen, Luehring, Palmsiano, Solarz, Vest, Zinke, and Weber. Members voting NAY: none. Motion passed.

A request was made to allow designees be allowed to attend 9-1-1 conferences in place of the board member. There are three conferences, National NENA in June, National APCO in August, and State IPSTA in October.

MOTION: by Undersheriff Andy Zinke, second by Linda Luehring, to allow a designee to attend conferences in lieu of a board member. A voice vote was taken. All members present voted AYE. Motion passed.

Deb Palmsiano advised the board there are ongoing issues with officers not being diligent in using Master Indices in FBR. This is causing a large number of people to be added to the systems repeatedly. Additional training is necessary at the department level.

MOTION: by David Christensen, second by D.C. Ken Caudle, to adjourn at 9:57 AM. All members present voted AYE. Motion passed.

The next meeting is Thursday November 15 2012
****9:00 AM Woodstock Police Department****